

Virtual Office Rate Card



Let us take care of your business with SBE's Virtual Office solution

The Virtual Office is the ultimate solution for small businesses that require professional reception services without the cost of full time staff.

Package Options:

Package	Description	Frequency	Cost
Setup	Virtual Line Establishment	Once	\$125.00 + gst
Starter	Designed for the mobile professional or Sole Trader <ul style="list-style-type: none"> Up to 10 inbound calls per day FREE Connect Me Directory Listing 	Monthly	\$300.00 + gst
Executive	Ideally suited for progressive businesses <ul style="list-style-type: none"> 10-15 inbound calls per day Up to 10 web bookings per day Up to 10 email responses & actioning per day Up to 10 Calendar/Diary bookings & maint. FREE Connect Me Directory Listing 	Monthly	\$400.00 + gst
Premium	Perfect for small businesses with several staff <ul style="list-style-type: none"> 15-25 inbound calls per day Up to 10 web bookings per day Up to 10 email responses & actioning per day Up to 10 Calendar/Diary bookings & maint. FREE Connect Me Directory Listing 	Monthly	\$450.00 + gst
Platinum	For calls above 26 per day	Monthly	POA

